

Korowal School Fees Policy 2009

Payment of Fees

Fees are payable in advance and may be paid using one of the following options:

1. By the year, by the end of week 2 of term 1 – a 5% discount applies
2. By the term, in full, by the end of week 2 of the term.
3. By instalment, on a weekly, fortnightly or monthly basis over a 40 week period, subject to application to the School Administrator. Applicants to pay by this option will be required to make arrangements with the school for direct payment from their accounts. The opportunity to pay by instalments will be removed for repeated late payers.
4. By instalment, on a monthly basis over 10 months, by Mastercard/Bankcard/Visa. Return the coupon attached, to the school and the amount will be automatically charged to your credit card on the 15th day of each month for 10 months February to November included.

PAYMENT FOR ALL FEES BY MASTERCARD/BANKCARD AND VISA IS AVAILABLE THROUGH THE OFFICE EFTPOS FACILITY.

Penalty for Late Payment/Non Payment of Fees

It is important that parents co-operate by paying all fees on time. Each term fees must be paid in full by the **second week** of term unless other arrangements have been made with the School Office. Failure to do so will incur a late payment administration fee of \$25 for each student on the next term's billing.

Notice of Termination of Enrolment

One term notice in writing during term time, to be given to the Co-ordinator, is required if a student is to be withdrawn from the school. Failure to do so will attract a penalty of one (1) term's fees in lieu of notice. The School Council is empowered to waive, at its discretion, the fee charged in lieu of notice of withdrawal. If you have any problems or queries regarding payment of fees please see the Co-ordinator.

Financial Needs Bursaries

Parents will normally pay in full all fees set by the Korowal School Council. There may be occasions, however, due to a variety of circumstances such as unemployment or sickness etc, that parents are unable to pay the full fees. In such cases a discount of fees may be granted, subject to approval of the school Co-ordinator and the financial capacity of the School at the time. All applications for concession shall be directed to the Co-ordinator and will be treated in the strictest confidence. The Co-ordinator will decide on the merits of each application. The approval of concession will be for a period of the current calendar year. A fresh application must be made the following year.

Ambulance Cover

The School contributes to the Ambulance Service of NSW, to cover all students for ambulance transport within the state of NSW.