



KOROWAL SCHOOL
Human-centred education • Kindergarten to HSC

KOROWAL SCHOOL

Information Booklet

2015

Please take the time to read this document. In it you will find important information regarding dates, the role that you have as parents and members of the school community, some of our school policies and administrative details. Whilst we try very hard to adhere to published dates, sometimes changes are necessary. These changes are usually published on the School's NOTICeBOARD and calendar on our website.

Korowal School
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Home page: <http://www.korowal.nsw.edu.au>

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Term Dates and Events

Term	First Day for students	Last Day for students	Special Events	Staff Development Days
1	Years 1 – 12 29 th January Kindergarten 4 th February	2 nd April	PS Class meetings see page 6 Pathways Camp 4 th - 6 th February High School class meetings will take place in the week beginning 9 th February 3 – 6 Swimming Carnival 20 th February HS Swimming Carnival 26 th February HSC Preliminary Exams 25 th - 27 th March Year 8 Camp 30 th March - 2 nd April Fun Run date to be announced.	Tuesday 27 th and Wednesday 28 th January
2	21 st April	19 th June	<i>Queens Birthday 8th June</i> Year 6 Camp 21 st 23 rd April Year 7 Camp 22 nd - 24 th April <i>Anzac day 25th April</i> New semester begins for HS 4 th May Parent teacher interviews HS 27 th May Parent teacher interviews PS begin 1 st June	Monday 20 th April
3	13 th July	18 th September	Year 9 Camp 26 th July - 1 st August Prep for Open Day (only HSC classes running) 7 th August Open Day 8 th August 3,4,5,6 intensive swimming scheme 31 st August - 11 th September K,1,2 Class Concert 12 th September Year 12 Graduation Assembly 18 th September	Monday 14 th July 7 th August (set up for Open Day)
4	6 th October	9 ^h December	K,1,2 intensive swimming scheme 6 th -30 th October New HS Academic Year begins 5 th November 3,4,5 Concert 24 th November Year 2 sleepover 4 th December Class 5 dinner tba Class 6 formal tba Year 10 Graduation Assembly 9 th December End of year celebration tba	Thursday 29 th , Friday 30 th November HS SDD (no HS classes) Thursday 10 th , Friday 11 th December

SCHOOL HOURS

Kindy to Yr 10	9:25 am to 3:20pm	Monday to Friday
Pathways	Varies according to timetable between 8:30am to 4:20pm	

Recess

Kindergarten	11:20am to 11:55am
Yr 1 - 12	11:25am to 11:55am

Lunch

Kindergarten	1:25 pm to 2:20pm	Monday to Friday
Yr 1 – 6	1:35pm to 2:20pm	Monday to Friday
Yr 7 - 10	1:50pm to 2:20pm	Monday to Wednesday & Friday
	1:20pm to 1:50pm	Thursday
Pathways	1:50pm to 2:20pm	Monday to Friday

Please note:

- Classes begin at 9.25. Students who are late are at a disadvantage and often feel uncomfortable or embarrassed. All students K – 10 who arrive late **must** report to the Office and receive a “late slip”. This is needed for accurate roll keeping.
- Supervision is provided in the Library from 8:30am – 9:00am. **This is intended only for students who cannot arrive on or after 9am.**
- Before school playground supervision is from 9:00am – 9:25am.

TEACHERS AND STAFF 2015

Principal:		Barbara Fitzgerald
Deputy Principal:		Nancy Oosterhoff
High School Coordinator:		Liz Barclay
Primary Coordinators:		Talulah Vane, Bec Wilkinson
Class teachers:	K, 1, 2	Sarah McGowan, Talulah Vane, Nancy Oosterhoff
	3	Bec Wilkinson
	4	Rita Wheatley
	5	Kizz Boyd
	6	Amanda Bartels
Year Co-ordinators:	7	Louise Dungate, Joachim Herrmann
	8	Barbara Hall, Mark Thomas
	9	Andrew Ireland, Kelly Scott
	10	Anne Mashal, Greg Brooks
	Pathways	Lisa Harding, Steve Garthwin
High School Subject Teachers:		
	English	Lisa Harding, Greg Brooks, Kelly Scott
	Maths	Rick Morris, Steve Garthwin, Mark Thomas
	Science	Joachim Herrmann, Sharon Harris, Steve Garthwin, Mark Thomas
	HSIE	Barbara Hall, Cairo Gawne, Greg Brooks
	Ancient History	Barbara Hall
	Studies of Religion	Barbara Hall
	Music	Kim Poole
	Drama	Cairo Gawne, Kelly Scott
	Japanese	Louise Dungate
	French	Bernadette Hook
	IST, Research	Joachim Herrmann
	Art	Anne Mashal, Andrew Ireland
	D & T	Andrew Ireland, Anne Mashal, Sharon Harris,
	Philosophy	Cairo Gawne, Greg Brooks, Andrew Ireland, Louise Dungate
	PD	Joachim Herrmann, Anne Mashal, Kelly Scott
	Sport/PE	Mark Thomas, High School Teachers, Outsourced tutors
	Outdoor Ed	Mark Thomas, outsourced guides
Specialist Teachers:	Library	Pam Staples
	Japanese	Louise Dungate
	Primary Art	Paula Martin
	School Counsellor	Kirsty Bishop
	Student Support	tba

TEACHERS AND STAFF 2015 continued

Teacher's Aides:	Jill Day, Helen Curry, Robyn Spark
Library:	Felicity Moeckel-Hughes
Business Manager:	Bev Milner
Finance Officer:	Melanie Williams
Workplace Health & Safety:	Steve Garthwin, Mark Thomas, Jill Day & all staff
Office Staff:	Caroline Flack, Susan Pearce
Transport Supervisor:	Keith Young, Carmo Morales and Emma Schuurman

CLASS EVENTS

Primary School

Class Meetings

29 th January	Kindy Class meeting	7pm
29 th January	Class 3 meeting	7pm
2 nd February	Class 6 meeting	7pm
3 rd February	Class 1,2 meeting	7pm
4 th February	Class 4 meeting	7pm
5 th February	Class 5 meeting	7pm

Teacher Parent Interviews:	End of Term 2
Written reports:	End of Term 4
Excursions and camps:	As advised by class teachers
Intensive Swimming Scheme:	Term 3 for 3,4,5,6 Term 4 for K,1,2

(note: the cost of the swimming scheme has been included in your school fees.)

High School

Class meetings:	For Years 7 to 10 week beginning 9 th February
Written reports:	Early Term 2 and Term 4 Years 7-10 Terms 2 and 3 for Pathways
Parent Interviews:	Parent interviews follow the written reports
Class Camps:	As advised by the class teachers

THE ROLE OF PARENTS

One of the most important tenets of our philosophy is the importance of relationships. Strong relationships between teachers and students, teachers and parents and amongst parents are fundamental to the well being of the School. These relationships contribute to the development of a sense of community within the school. We are all here because of the students and it is in everyone's best interest to make the experience positive and fulfilling.

We believe that good communication and actively participating in school events help to maintain a successful school community. We require that the School's values are held closely by the parents in supporting the students and the staff.

Communication

Class Meetings

There are class meetings at the beginning of each calendar year. These meetings are an extremely important vehicle for establishing and building relationships between teachers and parents and provide a venue for the parents of a class to meet. It is essential that each child is represented at these meetings, at which class and/or subject teachers outline the teaching program for the year and provide information about any camps and excursions to be undertaken. Student welfare, the class dynamic, special qualities that the class may have or be aiming to achieve, the structure of the school and ways in which you as parents can contribute to its well-being are amongst some of the other issues that may be raised. Questions and discussions are encouraged.

As a consequence of attending these meetings relationships between teachers and parents and amongst parents are strengthened. It is our experience that parents who do not attend miss the opportunity to make a contribution concerning class-based activities and the chance to build relationships.

Class Newsletters, Information, Dates for Important Events

These are written by class/subject teachers as the need arises and are posted on the School's NOTICeBOARD on our website. An email is sent to alert you to a new posting. If you change your email address or are unable to access a computer, please let us know so that we can send a hard copy. Please check your emails regularly and let us know of any changed details. It may also be worth checking younger children's bags from time to time.

The Korowal NOTICeBOARD

The NOTICeBOARD is an e-newsletter where general communications from the School to parents are posted regularly. You will receive an email to alert you when there are new posts on the NOTICeBOARD, but you can access it any time on our website: <http://www.korowal.nsw.edu.au>. It contains notices, forms, information, news, and photographs. This includes notices about forthcoming events, timetables, excursions, class performances, high school focus study outlines, articles about activities in which the children have participated, reminders of important dates and other relevant information. Reading this NOTICeBOARD provides an overview of our school. Please inform the office if you change your email address or have no computer access, so that we can provide a hard copy.

Contact with Class Teachers

In the event of you wishing to discuss any matter with your child's teacher/s please phone the office to make an arrangement. The teacher concerned will return your call at his/her earliest possible opportunity. Our teachers welcome the opportunity to talk with you. Teachers can also be contacted by email. The address is initial of first name followed by last name then @korowal.nsw.edu.au e.g. noosterhoff@korowal.nsw.edu.au

Interviews with Teachers

Interviews with teachers regarding your child/ren's progress are held in Term 2 for children in K to 6 and Terms 2 & 4 for students in years 7 to 10, and Terms 2 & 3 for Pathways students. We strongly encourage you to attend these interviews as they are designed to enable teachers and parents to share relevant information about the children and to develop deeper relationships. Students are encouraged to attend the high school interviews with their parents.

Opportunities to help/become involved

At various times throughout the school year requests are made for help, usually via the NOTICeBOARD. These requests include needing help:

- in the classroom, eg with reading, craft, maths groups, science
- with fundraising activities
- at working bees.

We have found that parents who become involved in these activities usually enjoy getting to know other members of the school community.

Meaningful relationships are at the heart of our teaching praxis. Children learn from the examples that we as adults set in our ability and willingness to work constructively and co-operatively together. So, don't be shy, come along and get involved!

SCHOOL POLICIES

School policies are available upon request at the office. We draw your attention to the following:

Welfare

All parents and students are expected to comply with the policies of the school. Our aim is to support all students to meet these requirements. Please note that our goals are to provide a safe and secure environment for all members of the school community and that restorative practices are at the heart of our welfare policy. Parents/guardians will be contacted when appropriate. Physical punishment is strictly forbidden.

Food

Korowal actively promotes awareness of a healthy balanced diet. Children are **not permitted** to bring lollies, soft drink, gum or chocolates to School. Such items will be taken for return at the end of the day. Glass bottles are a safety hazard and best avoided.

Primary school children require a water bottle and a separate food container with some raw vegetables eg carrot, celery, cucumber, capsicum to eat during the sip and crunch break. Please note that fruit and nuts are NOT appropriate as we do not have time to wash hands and clean desks. Details of this will be discussed at the class meetings.

Clothing

Korowal students do not wear a school uniform. There is, however, a dress code.

Students' clothing needs to:

- be appropriate to a school setting e.g. short shorts are not suitable for a school setting, midriff is to be covered and shoulders are to be covered when outdoors.
- enable freedom of movement without constant adjustments
- provide adequate cover and sun protection
- not be ragged, torn or dirty
- not contain negative messages or images, (this includes images of skulls)
- include a hat which provides protection for face, ears and necks. Beanies are acceptable on very cold days
- include **closed shoes throughout the year** (it is strongly recommended that primary children wear runners)
- be labelled with your child's name. We take clothing that has not been claimed and has no name tag to a charity bin at the end of each term.

Camps, Excursions, Swimming Lessons and Carnivals

Camps, excursions and carnivals are considered an integral part of the school curriculum. As such, participation is compulsory.

Punctuality

High school classes and Morning Circle (PS) begin at 9:25am. Students are required to be punctual.

Students who are late to school must report to the office and sign the attendance book. It is also necessary to sign the same book if a student is leaving early.

Absences

Please phone the school, email or write a note to explain your child's absence.

If you intend to take your child out of School for personal reasons (such as a holiday) during term time, you are required to complete a "Leave of Absence" form. Leave must be granted by the Principal. This is a legal requirement.

Lost Property

All unnamed, unclaimed clothing and other articles are taken to a charity bin. Please check the lost property baskets near the PS entrance doors and in the HS locker area.

School Closure at Short Notice

Bushfire

In the event of a 'Catastrophic' warning forecast the School will be closed. Please check the Rural Fire Services website for up to date information regarding bushfires: www.rfs.nsw.gov.au

We will make every effort to communicate with all families after we have complied with directions in the event of a fire at or near the School. Please take your instructions from the authorities when there are road closures etc.

Other adverse weather conditions, including snow

As directed by emergency services.

Evacuation

In the event that the School is directed, by emergency services, to evacuate the site for any reason every effort will be made to contact families after we have complied with directions. Please remember that at times of emergency, means of communication may be hampered.

TRANSPORT INFORMATION

Please note that students must apply through the school for train and bus passes. These passes are issued free to all eligible students.

The following supervised travel is provided for primary school students:

MORNINGS

From Katoomba:

Keith will use the school bus to drive the students from Katoomba, picking up at bus stops along the way and delivering children to the school library, where they will be supervised until 9am when playground supervision is available.

Timetable

Katoomba, Gearing's side of station	07.50 am
Leura, Leura Mall (children to congregate outside Teddy Sinclairs)	07.55 am
W'worth Falls, bus stop just east of traffic lights at intersection of GWH & Blaxland Road	08:05 am
Lawson, GWH side of railway station, near traffic lights	08:15 am

From Springwood:

Keith will drive from Springwood, picking students up from bus stops along the highway. These children will be delivered to the turning circle.

Timetable

Springwood, outside of station, Station Street NOT Macquarie Street	08:55 am
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AFTERNOONS

To Lapstone:

Bus to the station: Keith will drive high school students who travel beyond Springwood and Katoomba together with primary school students who live between Hazelbrook and Lapstone to Hazelbrook station. The primary school students will be met by a supervisor, who will travel with them on the eastbound train, as far as Lapstone.

To Katoomba

Keith will return to school to collect the primary school students who travel west toward Katoomba. These children will be dropped off at designated bus stops along the highway.

Timetable

Bus Arrives (ish)

Lawson, Honour Avenue bus stop	03.40 pm
W'worth Falls, bus stop just west of traffic lights at intersection of GWH & Blaxland Road	03.50 pm
Leura, outside Leura Garage Cafe, Railway Parade	04.00 pm
Katoomba, Gearins side of station	04.05pm

Please note that the Korowal bus is not available for HS students:

- *unless a direct request has been made in writing or*
- *unless they live beyond Springwood or Katoomba.*

HS students are expected to use trains or buses to and from school.

Please contact Blue Mountains Bus Company and Sydney Rail for relevant timetables.

COLLECTION OF STUDENTS

Please inform your child's teacher or a member of the office staff if you are taking your child from School during school hours.

Road Safety

Our turning circle becomes very congested in the afternoons, visibility is not good and small children do not have any road sense. It is therefore imperative that you either **park your car** and come to pick up your child or wait in your car at the "kiss and drop" zone for immediate collection. If you park to collect your child, **please hold his/her hand whilst walking through the traffic area.** Under no circumstances are children allowed to go to parked vehicles without supervision by a carer. It is unsafe to call him/her across to you.

You are reminded that all traffic notices must be obeyed. Please do not park or stop in the area marked for the buses, deliveries, on/or close to the pedestrian crossing or in the disabled parking space unless authorised to do so.

Students must not be collected from Queens Road or from the Hall Parade street entrance to our school. Please do not drive around to the back of the School, without authorisation, as there is a lot of pedestrian traffic before and after school.

Police regularly check the speed of traffic in the school vicinity and advise that they will pursue drivers onto the school grounds if necessary.

Disabled parking

The disabled parking is indicated by traffic signs and is clearly marked. We have students, parents and visitors who may need to use this space at any time during the day. Please leave these spaces free for those who need them.

KOROWAL SCHOOL FEES POLICY 2015

Korowal School aims to charge sufficient tuition and non-tuition fees to cover all costs necessary to implement our small scale education model and enable the delivery of a fully resourced Korowal education experience to each student.

From 2014 onwards, with the exception of fees paid annually or in advance for a term or terms, the School requires that each term's school fees be paid in accordance with an agreed payment schedule.

Procedures

When enrolling their child, the School ensures that all parents are fully informed of our fee structure and payment processes, and that we offer alternative payment schedules to accommodate their needs. The enrolment forms signed by parents should also be regarded as a binding contract to pay school fees for their child.

A copy of the enrolment form, once signed, is given to the parents.

It is a condition of ongoing enrolment that parents make a commitment to honour their moral and financial obligation to pay on time the school fees for their child by the end of each school term. Parents are made aware that the School appreciates the effort and commitment made by parents to pay fees on time.

It is the responsibility of parents to bring to the School's attention if they are experiencing difficulty in paying fees, and to make every effort to make their own arrangements to bring their fees account up to date at the earliest possible time. If parents are anticipating some short-term disruption to meeting their agreed regular payment schedule, in the first instance they should contact our School Finance Officer. The School's Bursar/Business Manager is available by appointment should parents require further discussion of their ongoing ability to pay their child's fees.

Where full fees are not paid by a parent within the term of invoicing, then a second-tier level of fees will be invoiced on their fees account for the following term, with an increase in fees to apply of \$150 per term for the first child in the family. If fees are not paid by the end of Term 4, a separate invoice will be issued before the end of the year for the increase of \$150 fees applicable to that term's fees. So, where fees are not paid in full by end of each term in a school year, an annual increase of \$600 in fees may apply. In respect of Term 1 fees, a late fee of \$150 will apply to that term's invoice, where the previous year's fees have not been paid in full before the commencement of Term 1 in the current year.

In addition, where at the end of the school year any fees are in arrears, parents will be required to attend an interview with both the School's Principal and Business Manager before the commencement of Term 1 in the next school year. The ongoing enrolment of students whose fees remain outstanding at the end of the school year will be reviewed.

These increases in fees will not affect the majority of parents who meet their commitment to pay each term's fees in accordance with their agreed payment schedule.

Fees are reviewed annually by Korowal School Council to keep pace with increasing costs,

although every effort is made to keep increases to a minimum. The School Council commits to communicating fee increases in a timely manner so as to allow parents to adjust their family budget for their child's education costs.

All financial matters between the school and parents will be treated confidentially between the parties concerned.

All matters relating to invoicing and collection of tuition and non-tuition fees will be managed equitably and in accordance with policies approved by Korowal School Council.

General Information

Fees and Charges

Please refer to our 2015 Schedule of School Fees for details of fees applied for each class year, including details of sibling discounts.

An entire term's fees and charges become due by the end of week 2 of each term unless payment is being made in accordance with agreed payment schedule, and will be billed on quarterly, monthly, fortnightly or weekly basis. Prior to the commencement of the school term, our School Finance Officer will contact each parent to establish their preferred payment schedule which will apply to their account for the school year.

Fees invoices are issued for each of four terms per year, and will be issued two weeks prior to commencement of term so as to assist parents in planning their budget for payment of school fees within stipulated dates for payment for each term.

Unless fees are paid in advance at the commencement of each term, semester or year, school fees must be paid by Credit Card or Direct Debit Agreements or via the school's online payment system, and in accordance with the agreed payment schedule.

Where missed instalments are not rectified promptly by parents, the School at its discretion may apply a late payment fee of \$10 per missed instalment. Parents are reminded that late payment of agreed scheduled payments incurs the time of school staff which could be of greater benefit if applied to school educational activities.

A student enrolling at the school during a term will be charged only for the remaining weeks of the term of enrolment.

Where sibling discounts are applicable, adjustments are made according to the number of siblings currently enrolled i.e. in a family of 3, when the oldest child leaves, the remaining siblings are counted as 1st and 2nd child, not 2nd and 3rd.

A suspended or expelled student is liable for four (4) weeks' fees whether or not the student remains at the school for the entire four weeks.

One term's notice in writing during term time, to be given to the School Principal, is required when a student is to be withdrawn from the School.

Failure to do this will attract a penalty charge equivalent to one term's fees in lieu of notice. This amount represents the School's reasonable estimate of the loss of school fees incurred if we do not receive reasonable notice.

Parents will be held responsible for the cost of replacing or repairing property lost or damaged by their children beyond normal wear and tear. This includes windows, books and furniture. These charges will be estimated by the School and are payable as incurred.

When a child leaves the School, all library and text books must be returned to the School

will invoice the parents at replacement cost.

Enrolment Fee

- General enrolment fees

A non-refundable enrolment fee of \$1,000 is payable on the school's acceptance of enrolment. This fee is charged per child up to a family maximum amount payable of \$2,000.

- Enrolment fees for past students of Korowal School

Parents who are past students of Korowal School who attended the school for more than five years are eligible for a discount of 50% of the applicable enrolment fee in the first year of their child's enrolment. This discount will apply in the absence of any other concession applying to their child's school fees, other than sibling or early payment discounts.

- Enrolment for Short Period

When the School accepts enrolment of a student for a specific short period, i.e. not a full school year, fees will be charged and payable as follows.

The short enrolment period will be specified in weeks and the School will determine both tuition and on-tuition fees to be invoiced for the specified period. The total amount of these fees will be payable in full before enrolment commences and is not refundable.

In addition, an enrolment fee of \$1,000 is payable per child before enrolment commences. At termination of enrolment, the School will retain \$250 per term for each term (or part term) of student attendance and the balance of the enrolment fee will be refunded, providing all other tuition and non-tuition fees have been paid. The amount to be refunded will be calculated by the School.

- Technology Charge

A charge of \$30 per term for information technology will be charged to each secondary student.

This charge assists the school in meeting the costs of providing each high school student with internet access, site filtering, computer hardware and software and general IT support for their studies.

- Discount on fees paid in advance – current school year

Where annual fees are paid in full by Friday of Week 1 of first term, a discount of 4% will be applied.

A discount of 2% applies to half yearly fee payments made two terms in advance ie. where fees for the next two terms are paid by the Friday of Week 1 of first, second or third term.

These discounts are applied only to the tuition fees component of fees invoices.

Where fees are paid in advance, the school will issue a revised invoice indicating the amount of discount applied.

Please note that this discount will also apply where grandparents, or other close family members, pay a lump sum contribution for the school fees of their grandchild or related child within the same applicable timeframes outlined above.

- Discount on Payment in Advance – Future School Years

The school will also allow discount on fees where future year fees are paid in advance either by annual payment, payment for a number of years, or lump sum prepayment.

Parents (or grandparents or other related persons) who pay a number of years' school fees in advance by the end of October in the preceding school year, will be invoiced at the fees applicable to the year of payment in respect of the child's next year of enrolment. For example, where a grandparent pays fees by October 31, 2014 for a grandchild who will attend Year 4 at the school in 2015, they will pay the 2014 fees applicable to Year 3.

Please note that this arrangement will not apply where a student moves from Year 6 to Year 7 at the school. To qualify for this discount acceptable methods of payment are cheque or direct funds transfer to the school's bank account, i.e. no credit card payments.

This advance payment facility allows grandparents, or other close relatives, to contribute to their grandchildren's or related child's education costs, including a fixed sum contribution, and may be of benefit in providing a tax-free benefit to savings/funds that would otherwise be invested elsewhere.

Please be advised that due to the Korowal School Council approved discount for Kindy, Year 1 and Year 2 fees this discount on payment in advance will not apply.

- Non-Payment of Fees

It is important that parents co-operate by making every effort to pay their child's school fees. However, where the School determines that a parent's fees account is in significant arrears, and the parent has not advised their intention to rectify their account arrears, the School will follow the process outlined in our Debtor Review Procedure, This procedure has dual aims of collection of the fees outstanding and continuation of a child's place at Korowal School.

Debtor Review Procedure

When a parent debtor account is in significant arrears at the end of the term, the School will initiate communication with the parent debtor and also give notice in writing that payment of the outstanding fees is required within fourteen days.

If full payment of the outstanding balance is not received within fourteen days, then the School will commence its formal debtor review process which requires the parent to provide financial documentation to the School as evidence of their intention and financial capacity to pay school fees. Financial information required by the School is itemised on a Financial Information Form, which will be issued by the School office.

In addition, a compulsory interview with the School's Bursar/Business Manager will be arranged for the purpose of reaching agreement for settlement of outstanding fees. This interview will be scheduled at a mutually agreeable time; generally a week after the School receives all required financial documentation.

It is the School's prerogative to refer outstanding debt to an external debt collection agency. Any costs incurred in external debt collection will be on-charged to the parent, and in the first instance, will be deducted from refundable security bonds, if applicable.

This debtor review process will aim for an outcome of continuing enrolment of the student.

However, the Bursar/Business Manager will report the outcomes of debtor review process to the School Principal and Korowal School Council who will decide on whether student enrolment will be terminated due to non-payment of fees.

2015 School Fee Schedule

The Korowal School Council has now approved the 2015 School Fee Schedule. We would like to draw your attention to the following changes:

- *School fees for Kindergarten, Year 1 and Year 2 have been significantly reduced by the KSC at a concession rate for 2015 enrolments.*
- *School Fees for Year 3 have been reduced slightly.*
- *School Fees for Years 4 through to year 10 have been held at the 2014 rates Pathways 1 and 2 fees have been increased by \$400 per annum in accordance with the outcome of the parent meeting held in October.*

Donations to School Building Fund to partially offset building expenses in 2015

In formulating the school's 2015 budget, we estimated that our expenditure relating to school buildings would total \$75k and our recurrent budget had the capacity to contribute \$35k.

We had the options of funding the remaining \$40k by increasing school fees, averaging at almost \$200 per family, or asking our school community to contribute to our School Building Fund.

The Korowal School Building Fund is registered with the Australian Charities and Not-for-profits Commission and also has status as an Australian Taxation Office deductible gift recipient. This means that donations to the Korowal School Building Fund will qualify as a tax deduction for parents.

Korowal School Council decided that rather than increasing school fees, seeking tax deductible donations from parents to contribute to school building costs would be our preferred option as it is in the best financial interest of parents.

Accordingly, we request that every family contribute \$200 to the Korowal School Building Fund in 2015. This annual amount could be paid by adding \$50 to each term's school fees.

Parents will be issued with a receipt for their donation which they can claim as a donation in their next income tax return.

Korowal School Limited

ADVANCE PAYMENT OF 2015 SCHOOL FEES

As per our 2015 School Fee's Policy, a discount of 5% is applicable on the Tuition Component of fees where school fees for 2015 are paid in advance.

However, due to the significant reduction in fees for Kindergarten, Year 1 and Year 2 for 2015, no discounts other than sibling discounts are applicable for these years.

Please note that for discounts to apply, the total of tuition and non tuition fees must be paid prior to the end of our 2014 school year, ie by Friday 19th December, 2014, the date on which our school office closes for the holiday break.

Please also note that to qualify for this discount acceptable methods of payment are cheque or direct funds transfer to the school's bank account, i.e. no credit card payments.

Please refer to the table below for an outline of applicable discounts.

If you would like further information, please contact the School's Finance Officer, Melanie Williams at the school office or email mwilliams@korowal.nsw.edu.au

The following table shows the amount of discount for fees paid in advance

Year	Tuition	5% Discount	Discounted Tuition	Non-Tuition	Total
K	4,400	N/A	N/A	600	5,000
1	5,400	N/A	N/A	600	6,000
2	6,600	N/A	N/A	900	7,500
3	7,600	380	7,220	900	8,120
4	8,100	405	7,695	900	8,595
5	8,100	405	7,695	900	8,595
6	8,100	405	7,695	900	8,595
7	8,200	410	7,790	1,700	9,490
8	9,100	455	8,645	1,700	10,345
9	9,100	455	8,645	1,700	10,345
10	9,100	455	8,645	1,700	10,345
Pathways 1	9,960	498	9,462	1,700	11,162
Pathways 2	9,960	498	9,462	1,700	11,162

Without discount: Fees table next page

FEES SCHEDULE WITHOUT ADVANCE PAYMENT DISCOUNTS

Per Term Fees

	1 st Child	2 nd Child	3 rd Child
	\$	\$	\$
<i>Kindy</i>	1,250	1,000	750
<i>Year 1</i>	1,500	1,250	750
<i>Year 2</i>	1,875	1,625	875
<i>Year 3</i>	2,125	1,875	1,000
<i>Year 4</i>	2,250	2,000	1,000
<i>Year 5</i>	2,250	2,000	1,000
<i>Year 6</i>	2,250	2,000	1,000
<i>Year 7</i>	2,475	2,225	1,225
<i>Year 8</i>	2,700	2,400	1,325
<i>Year 9</i>	2,700	2,400	1,325
<i>Year 10</i>	2,700	2,400	1,325
Pathways 1	2,915	2,540	-
Pathways 2	3,886	3,386	-

Annual Fees

	1 st Child	2 nd Child	3 rd Child
	\$	\$	\$
<i>Kindy</i>	5,000	4,000	3,000
<i>Year 1</i>	6,000	5,000	3,000
<i>Year 2</i>	7,500	6,500	3,500
<i>Year 3</i>	8,500	7,500	4,000
<i>Year 4</i>	9,000	8,000	4,000
<i>Year 5</i>	9,000	8,000	4,000
<i>Year 6</i>	9,000	8,000	4,000
<i>Year 7</i>	9,900	8,900	4,900
<i>Year 8</i>	10,800	9,600	5,300
<i>Year 9</i>	10,800	9,600	5,300
<i>Year 10</i>	10,800	9,600	5,300
Pathways 1	11,660	10,160	-
Pathways 2	11,660	10,160	

Ambulance Cover

The School contributes to the Ambulance Service of NSW, to cover all students for ambulance transport within the state of NSW.

Student Accident Insurance

The School does not insure individual children.

Class Camps

Class camps from Year 3 onwards can vary from one overnight stay to 6 nights away. The cost of School Camps is added to the fee schedule and is shown on your invoice.

Building Fund

Donations to the School's Building Fund are not compulsory. However all families are requested to consider a minimum donation of \$50 per term.

Donations to the Building Fund are tax deductible.

Senior Students Textbook Fee

Senior students (Years 11 and 12) are charged an additional fee of \$150 pa to cover the supply of all texts. This fee is not refundable. The student/students family must meet the cost of replacement of any unreturned or damaged texts.

International Students

See website at:

<http://www.korowal.nsw.edu.au/Internationalstudents/tabid/2062/Default.aspx>