



KOROWAL SCHOOL
Human-centred education • Kindergarten to HSC

Korowal School Limited

Code of Conduct for Students and Parents

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1. Document Control

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2. Statement

This Code of Conduct is made available to the School's parents and students at the commencement of their enrolment and underpins the enrolment process. The Code defines behavioural expectations for students and parents.

The School has in place a Code of Conduct for staff and a Code of Conduct for students and parents, both of which may be supplemented from time to time by specific rules and directives. These Codes include such matters as:

- the rights and responsibilities of staff, parents and students within the School community;
- appropriate behaviour, consistent with the values of the School;
- the role of the student leadership system and the monitoring of that system; and
- the management and reporting of serious incidents.

3. Purpose

The purpose of this Code is to outline expected behaviours. It is not intended to be contractual in nature and does not impose any contractual obligations on the School. The School reserves the right at its sole discretion to vary or cancel this Code at any time.

4. Scope

This Code applies to all member of the Korowal School community including students, parents and staff. There is an additional Employee Code of Conduct Policy that relates to all employees/staff at Korowal.

5. Related Policies

This policy relates to the School's other policies including but not limited to:

- *Wellbeing Policy*
- *Work Health and Safety Policy*
- *Employee Code of Conduct*
- *Communication Policy*
- *Student Discipline Policy*
- *Anti-Bullying Policy*
- *Complaints Handling Policy*

6. Legislation

This Code has been drafted with reference to the following legislation:

- *Education Act 1990 (NSW)*
- *Australian Education Act 2013*

- *Disability Discrimination Act 1992*
- *Disability Standards for Education 2005*
- *Child Protection (Working with Children) Act 2012 (NSW)*

7. Definitions

For a full list of definitions relevant to the School policies please refer to the [Definitions Register](#).

8. Principles

The School adheres to the following principles:

8.1 Safe and Supportive Environments

The Student Discipline Policy supports the commitment by the School to create safe and supportive environments for students, employees and families. A safe environment is one where the risk of significant harm is minimised and students, employees and families feel safe and secure.

8.2 Respectful Relationships

The School values relationships, in which an individual's personal growth can flourish in connection with other people.

8.3 Accountability

The school is committed to holding students, parents and teachers accountable for their actions, ensuring open and honest communications are fostered.

8.4 Enhanced Development for Students

A supportive environment facilitates and enhances the social, academic, physical and emotional development of students, employees and all those involved with the work of the School.

8.5 Protection of Students

The School is committed to fostering the wellbeing of students and to protecting them from any form of exploitation, abuse or neglect.

8.6 Culture of Safety

The School is committed to maintaining practices that create a culture of safety within which students and employees are supported and protected.

8.7 Procedural Fairness

Korowal School acts on procedural fairness as a basic right for all when dealing with authorities. Procedural fairness refers to what is sometimes described as the 'hearing rule' and 'right to an unbiased decision'.

The 'hearing rule' includes the right of the person against whom an allegation has been made to:

- know the allegation related to a specific matter and any other information which will be taken into account in considering the matter.
- know the process by which the matter will be considered.
- respond to the allegation.
- know how to seek a review of the decision made in response to the allegations.

- The 'right to an unbiased decision' includes the right to:
- impartiality in an investigation and decision making.
 - an absence of bias by a decision-maker.

8.8 Evidence Based Practice

The School's approach to student discipline is built on an evidence-based framework that is informed by current research and includes the Method of Shared Concern and Restorative Practices.

8.9 Corporal Punishment

Any form of corporal punishment is strictly prohibited, nor does the School encourage or condone the use of corporal punishment by any other persons, including family members, on behalf of the School.

9. Responsibilities

The School requires all stakeholders to support the Code of Conduct for Students and Parents Policy.

9.1 All employees/staff

- support the school in maintaining a safe, inclusive and supportive learning environment
- model and promote respectful relationships and appropriate behaviours

9.2 Principal (or their delegate)

- maintain a positive school climate which includes respectful relationships
- identify patterns of inappropriate or unacceptable behaviour and initiate school action to respond
- manage complaints in accordance with the Complaints Handling Policy. Jes these are hyperlinked to DoE docs and need changing

9.3 Directors, Educational Leadership

- manage complaints about how the school has responded using the Complaints handling Policy.

9.4 Students and Parents – Appropriate Behaviour Responsibilities

Students and parents are required to abide by the School's values and Codes of Conduct, and to follow the directions of teachers and other people with authority delegated by the School. It is important to clearly communicate the values, codes and expectations of the School.

9.4.1 Code of Conduct for (K – 6) Primary Students

Primary students are taught behaviour expectations through the School Code of Conduct:

- Look after yourself
- Look after other people
- Look after your things
- Look after other people's things
- Look after the environment,

And above all, Be kind please.

9.4.2 Code of Conduct for (7 – Pathways) High School Students

High School students are taught behaviour expectations through the School Code of Conduct:

- Respect yourself.
- Respect other people.
- Respect your property.
- Respect other people's property.
- Respect the environment.

Above all: Be kind please.

9.4.3 Students' Rights and Responsibilities

Students and teachers have separately contributed to the Students' Rights and Responsibilities, which is a guide that identifies essential and interrelated rights and is available in the Student Discipline Policy.

9.4.4 Parents' Rights and Responsibilities

By signing the enrolment contract with the School, the expectation is that you have read and agree to the following:

- to conduct yourself in a manner that upholds the ethos and reputation of the School
- not to engage in any behaviour that negatively impacts on the School
- to comply with the School's policies and procedures
- to ensure that all communications and actions are underpinned by genuine collaboration, respect and the best interests of all students, which includes maintaining confidentiality regarding any matters being dealt with by the School on behalf of students and/or parents and
- to be accountable for your actions and decisions.

10. Records

It is essential that records are kept of any conversations, contracts and/or complaints so that appropriate tracking can take place. These will be recorded by Executive members in the Korowal School's Executive File on the Korowal Google Drive.